

Message

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**From:** MacDonald, Ted [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=F63523DE650045939A31AEF957AD5EBF-TMACDONA]  
**Sent:** 10/19/2018 3:49:23 PM  
**To:** Besch, Brianna [besch.brianna@epa.gov]  
**CC:** Bailey, Marianne [Bailey.Marianne@epa.gov]; MacDonald, Ted [MacDonald.Ted@epa.gov]  
**Subject:** RE: WHO Mtgs. on the 24th.....

Oops..it did not register that the email from Lakita was directed to Walker. Marianne, given the subject area here, would it make sense for you to advise Lakita that you are the POC for Jane's participation in the WHO Air Pollution and Health event?

Ted

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**From:** Besch, Brianna  
**Sent:** Friday, October 19, 2018 11:32 AM  
**To:** MacDonald, Ted <MacDonald.Ted@epa.gov>  
**Cc:** Bailey, Marianne <Bailey.Marianne@epa.gov>  
**Subject:** RE: WHO Mtgs. on the 24th.....

Did Walker ever respond to Lakita and say that was ok?

Brianna Besch  
Office of Global Affairs and Policy  
U.S. Environmental Protection Agency  
+1-202-564-4146  
[besch.brianna@epa.gov](mailto:besch.brianna@epa.gov)

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**From:** MacDonald, Ted  
**Sent:** Friday, October 19, 2018 11:23 AM  
**To:** Besch, Brianna <[besch.brianna@epa.gov](mailto:besch.brianna@epa.gov)>  
**Cc:** Bailey, Marianne <[Bailey.Marianne@epa.gov](mailto:Bailey.Marianne@epa.gov)>; MacDonald, Ted <[MacDonald.Ted@epa.gov](mailto:MacDonald.Ted@epa.gov)>  
**Subject:** RE: WHO Mtgs. on the 24th.....

My suggestion is that we send around a heads up email to the del members invited to the call and indicate our regrets but the call is being shifted to the new time, and that they will be receiving a direct invite from Jane Nishida's scheduler...and call if they have any questions. Does that sound right?

Ted

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**From:** Besch, Brianna  
**Sent:** Thursday, October 18, 2018 5:14 PM  
**To:** MacDonald, Ted <[MacDonald.Ted@epa.gov](mailto:MacDonald.Ted@epa.gov)>  
**Cc:** Bailey, Marianne <[Bailey.Marianne@epa.gov](mailto:Bailey.Marianne@epa.gov)>  
**Subject:** RE: WHO Mtgs. on the 24th.....

We also haven't sent this around to the del yet, should we ask Lakita to add external people to the invite when she moves the meeting?

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**From:** Stewart, Lakita  
**Sent:** Thursday, October 18, 2018 5:05 PM  
**To:** Smith, Walker <[Smith.Walker@epa.gov](mailto:Smith.Walker@epa.gov)>  
**Cc:** Bailey, Marianne <[Bailey.Marianne@epa.gov](mailto:Bailey.Marianne@epa.gov)>; MacDonald, Ted <[MacDonald.Ted@epa.gov](mailto:MacDonald.Ted@epa.gov)>; Besch, Brianna

<besch.brianna@epa.gov>

**Subject:** WHO Mtgs. on the 24th.....

Hi Walker, since a Bowling Chart Mtg. with Henry Darwin is on the calendar for OITA's Senior Management on the 24<sup>th</sup> from 8-9:30am. Can the WHO prep meeting for Jane be rescheduled to 9:45-10:30 and the WHO delegation call be 10:30-11:30am? Thanks!

Lakita L. Stewart  
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